



SAFETY AND SECURITY INFORMATION 2008

- Public Safety Department
- Policies and Procedures
- Crime Statistics

THE UNIVERSITY OF
SCRANTON
A JESUIT UNIVERSITY

TABLE OF CONTENTS

Introduction.....	1
Security Policies and Procedures	1
The Public Safety Department	1
Timely Warnings.....	4
Missing Students.....	5
University Housing	5
University Policies	6
Alcohol and Illegal Drugs Policy.....	6
University Regulations Governing the Use of Alcohol	7
Alcohol At University Social Events.....	11
University Regulations Regarding Illegal Drug Use	12
Sanctions.....	12
Alcohol and Other Drug Abuse.....	
Prevention Program.....	13
Possession and Use of Weapons Policy.....	14
Sexual Offense Policy	14
Off-Campus Behavior Policy.....	16
Provisions Changes.....	16
The University Community's Responsibility.....	17
Complaint Resolution Procedure.....	17
Federal Right-to-Know Crime Statistics	8, 9
State of Pennsylvania Crime Statistics.....	10

This information is furnished in compliance with Act 73 the College and University Security Information Act of the Commonwealth of Pennsylvania; and the federal Crime Awareness & Campus Security Act PL 101-542. For more information contact: Timothy A. Briggs, Operations Manager, Department of Public Safety, The University of Scranton, Scranton, PA 18510-4584.

INTRODUCTION:

The University of Scranton is an independent, coeducational liberal arts institution with an urban campus abutting both residential and business districts of the city. In the fall of 2008, The University of Scranton enrolled 4,265 (FTE) undergraduates and 659 (FTE) graduate students. There were 882 (FTE) members of faculty, staff and administration of the University. In 2008, there were 2,219 undergraduate and 30 graduate students residing in residence halls or on-campus houses.

SECURITY POLICIES AND PROCEDURES:

The continuing emphasis of safety and security on campus is the responsibility of everyone to help ensure his or her own safety and that of others by taking reasonable precautions and using a common sense approach to personal security.

Students, faculty and employees of The University of Scranton have access to academic, recreational, and administrative facilities on campus. Access to the residence halls, however, is limited to students and their guests, according to University procedure (described in this brochure in the section University Housing). Access to the residence halls by University employees is on an "as needed" basis and incorporates strict key control procedures. The general public may attend cultural and recreational events on campus with their access limited only to the facilities in which these events are held.

THE PUBLIC SAFETY DEPARTMENT:

THE OFFICIAL UNIVERSITY AUTHORITY FOR REPORTING INCIDENTS OR ACQUIRING INFORMATION CONCERNING CRIME PREVENTION AND CAMPUS SAFETY AND SECURITY IS THE DEPARTMENT OF PUBLIC SAFETY. THE OFFICE TELEPHONE NUMBER IS (570) 941-7888, AND THE EMERGENCY TELEPHONE NUMBER IS (570) 941-7777.

The University of Scranton Department of Public Safety advises and encourages all students, employees and visitors to report all incidents, emergencies, or crimes occurring on campus to the Department of Public Safety. Letters are sent by the University Public Safety Department to all University department's chairs/heads and local police requesting that

they provide crime statistic information. All crimes reported to the Department of Public Safety are recorded in the official University crime statistics.

The Associate Vice President for Administrative Services is responsible for the Public Safety Department. The University's Public Safety Department is organized and staffed in accordance with guidelines of the Campus Association of Law Enforcement Administrators to provide essential service and to respond to critical situations on campus when possible. University Public Safety personnel are sworn police officers with the same powers as municipal and state police officers. University police officers receive the same training as municipal police officers and are capable of handling and investigating incidents of crime on campus. When the situation warrants, criminal incidents may be referred to City of Scranton police for investigation. The Department of Public Safety will inform University community members that the City of Scranton Police should be notified of the incident and will assist community members in the notification process.

The Department of Public Safety strives to provide a safe campus environment by: developing programs to protect University students, personnel, and property; detecting and reporting fire and safety hazards; regulating and enforcing parking and traffic on campus; conducting monthly life support inspections of all facilities and quarterly inspections of campus emergency telephones and security lights; encouraging and participating in the Student Government Safety/Crime Prevention Council program; providing education and training on security and safety for the University community; assisting in the operation of the University Safety Board; conducting investigations; coordinating with city, state, and federal law enforcement officials; maintaining a 24-hour, 365 days/year, emergency/facilities radio-telecommunications and notification system; coordinating an emergency medical/first aid transportation system to local hospitals; and implementing snow and other contingency alert plans when conditions warrant.

The Public Safety Department staff includes the director, assistant directors, one captain, 17 officers, 4 dispatchers, and student officer cadre. The Public Safety Department has four divisions: Campus Operations, Environmental Health and Safety, Parking Services and Crime Prevention.

When first hired all full-time officers are required to par-

ticipate in 4-8 weeks of training with a departmental Field Training Officer and successfully complete all of the full-time officer training modules in the departmental Field Training Manual. All student officers are required to participate in at least 3 weeks of training with a departmental Field Training Officer and successfully complete all of the student officer training modules in the departmental Field Training Manual. All officers annually attend specialized training sessions. Training and education qualifications for department officers may include associate, bachelor or master degrees; Act 120 Police; Act 235 Security; military police or prior military service depending upon each officer's prior experience or background.

Public Safety patrols operate on a 24-hour basis and the Public Safety telephone (dispatcher) is always in operation. There are emergency telephones at strategic points around campus that provide a direct line to the Public Safety dispatcher. There are also emergency telephones that provide a direct line to the Public Safety dispatcher outside the main entrances of all residence halls/houses. Motor patrols to student houses and walking patrols on campus are performed 24-hours/day, 365 days/year. The Public Safety Department operates a 24-hour walking escort service for students and other members of the University community.

Safety is a major consideration in landscaping and exterior lighting on campus. Maintenance personnel keep a daily Maintenance Log of needed repairs and replacements. Public Safety patrols report unlighted or obscured areas and other safety hazards as part of their daily patrol. Every three months Public Safety officers perform a complete survey of the entire campus to detect lighting deficiencies and monthly perform a complete survey of other safety deficiencies.

Crimes on campus are reported to the Pennsylvania State Police as provided by Act 73. The Scranton Police Department has jurisdiction over and reports all incidents of criminal activity by University of Scranton students at off-campus locations.

Safety pamphlets are distributed to all students during the year, and posters are maintained on bulletin boards throughout the campus. In addition, the University's monthly newspaper, *The Scranton Record*, and the weekly student newspaper, *The Aquinas*, are used to provide safety and security information to the University community.

The Department of Public Safety conducts annual safety training for Resident Assistants in the residences and fire drills in all buildings. Safety films are scheduled in freshman residence halls.

Upon request, the Public Safety Department conducts the following programs:

Personal Safety: Crime prevention and safety tips relating to personal safety for both men and women.

Rape Prevention for Men Only: Communication in relationships, consent, responsibility, attitudes, The University of Scranton Sexual Offense Policy, Pennsylvania Crimes Code Laws pertaining to sex offenses.

Date Rape for Men and Women: Communication in relationships, myths, consent, The University of Scranton Sexual Offense Policy, Pennsylvania Crimes Code Laws pertaining to sex offenses.

Theft Prevention: Theft prevention tips, role playing, and Pennsylvania Crimes Codes Laws pertaining to theft.

Alcohol Awareness: University Alcohol Policy and Pennsylvania Crimes Code Laws pertaining to alcohol.

TIMELY WARNINGS: Depending on the particular circumstances of the crime, especially in all situations that could pose a threat to the University community and individuals, the Department of Public Safety may post a notice via electronic mailing to every student, staff and faculty member, providing the university community with more immediate notification. In such instances, a copy of the notice is posted in each residence hall.

The electronic mailing is immediately accessible via computer by all students, staff and faculty. Anyone with information warranting a timely warning should report the circumstances to the Department of Public Safety, by phone (941-7888) or in person at the dispatch center within Public Safety in the Parking Pavilion, 820 Mulberry Street.

EMERGENCY NOTIFICATION: In the event of a credible immediate threat to the safety of the University community, the Department of Public Safety will send an emergency notification to all members of the University community via cell phone, email and University television advising of the nature of the emergency and guidelines to follow to reduce members risk of injury. Follow on the information will be posted on the University webpage and updated regularly until the emergency is concluded.

MISSING STUDENT: If a member of the University Community has reason to believe that a student is missing, whether or not the student resides on campus, all possible efforts are made to locate the student to determine his or her state of health and well-being through the collaboration of the Department of Public Safety and the Office of Student Affairs. If the student is an on-campus resident, Public Safety will secure authorization from Student Affairs officials to make a welfare entry into the student's room. If an off-campus student resident, Public Safety will informally enlist the aid of the neighboring police agency having jurisdiction.

UNIVERSITY HOUSING:

The University offers housing in small-to-medium size residences including traditional and more contemporary quad-style halls, houses, and apartments. All residences are located either on campus or near the campus perimeter within easy walking distance. A Jesuit Counselor or priest live in five of the resident locations, and the Office of Residence Life staffs most buildings with a Resident Assistant (RA) who is trained to assist in the developmental growth of all students by providing an educational environment. Four full-time professional staff serve as Area Coordinators (AC). Area Coordinators supervise the RA staff. The ratio of staff to students is 1 to 22. Limited graduate housing is also available.

Freshmen are typically assigned to one of twelve halls centered around terraced quadrangles. Freshmen residences are designed to encourage small-group interaction. Upperclass students may elect to live in the upperclass residences. These include four moderately sized residence halls (double occupancy rooms; traditional and "suite" buildings), 15 houses and 3 apartment complexes.

Freshmen are informed of their room and roommate assignments in late July/early August. Returning students select their rooms and roommates in the Spring semester for the following academic year. Once a room is confirmed, and a housing contract is signed, students are obligated to remain in University housing for the entire academic year.

Entrances to University residences are equipped with either combination locks and keys, or card access, and individual student rooms are equipped with key or combination locks and door viewer. There are routine Public Safety and Residence Life patrols in and around University residences, and students can play a significant role in their own security by keeping

doors and windows locked, maintaining the confidentiality of combinations, and taking care not to lose or misplace keys.

There is a \$30.00 charge for the replacement of room keys so that the key and the lock core can be changed. Those found responsible for compromising security by propping doors open, posting combinations or providing combinations to others face strict University disciplinary action.

A resident who plans to invite a same gender guest for an overnight stay on campus must register the guest with his or her RA at least one day before the guest arrives. On arrival, the student host/hostess must greet the guest(s) at the main entrance and escort and assume responsibility for the guest(s) during their time in the building. A sole resident of a double occupancy room should be aware that the University reserves the right to assign the extra bed as deemed appropriate. During low occupancy periods, (vacations, intersession) the University may relocate students to a single residence to assist in maintaining a secure environment.

Student Conduct violations are addressed by the Office of the Executive Assistant to the Vice President for Student Affairs in cooperation and consultation with Residence Life staff.

UNIVERSITY POLICIES: ALCOHOL AND ILLEGAL DRUGS POLICY:

The University of Scranton neither endorses nor discourages legal use of alcohol by its members who are at least 21 years of age. Those under 21 are not permitted to consume alcohol under any circumstances on University premises or at any University event no matter where the event takes place.

The University prohibits the illegal use, possession or distribution of controlled substances.

Members of the University community are expected to be aware of and obey state and municipal laws or ordinances regulating the use, possession or sale of alcoholic beverages and federal and state laws regarding controlled substances. Those who are cited for violations of laws or ordinances by state, federal or municipal authorities may also face University disciplinary proceedings and may be required to pursue counseling, an educational program or treatment.

The University reserves the right to take disciplinary action against any member of the University community for off-campus behavior that violates this policy.

UNIVERSITY REGULATIONS GOVERNING THE USE OF ALCOHOL

Alcoholic beverages are allowed at the University of Scranton only as specifically outlined here.

1. Resident students and their guests who are 21 or older may consume moderate amounts of alcohol in University residences in the privacy of their rooms and in a manner that recognizes the rights of others. No drinking or carrying of open containers of alcohol is allowed in common areas, offices, hallways, kitchens or lounges of University residences. Exceptions may be made by the Vice President for Student Affairs or a designate for approved special events.

2. Alcoholic beverages are prohibited at University-sponsored athletic events on and off campus.

3. Drivers or passengers in University vehicles and University-sponsored vehicles may not use alcohol.

4. "Grain" alcohol is prohibited on campus except for supervised laboratory use.

5. The presence of quarter- or half-kegs of beer and containers of alcohol larger than one gallon on campus must be approved in writing by the appropriate Vice President or a designate for a specific University event. (The Registration Form for Events Where Alcohol Will Be Served is available in the Office of Student Affairs).

6. Intoxication or alcohol abuse is not a permissible excuse for unlawful behavior or misconduct. Public drunkenness (identified by slurred speech, erratic behavior or difficulty with physical coordination), disorderly conduct, property destruction, intimidation or other infringements of the rights of others as a result of alcohol use are prohibited.

ALCOHOL AT UNIVERSITY SOCIAL EVENTS

1. Alcoholic beverages may be served at events registered with the appropriate Vice President or his or her designate (student functions are always registered with the Vice President for Student Affairs) at least five class days prior to the event. Registration includes agreement to assume responsibility for monitoring and controlling the event.

Crimes Reported by The University of Scranton Department of Public Safety

Reported in accordance with Uniform Crime Reporting Procedures and the Jeanne Clery Disclosure of Campus Security and Crimes Statistics Act.

Total Crimes Reported Offense Type	On Campus*			Residential			Non Campus			Public Property			Total		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses - Forcible Total **	3	3	0	3	3	0	0	0	0	1	0	3	4	3	3
Forcible Rape	2	2	0	2	2	0	0	0	0	1	0	0	3	2	0
Forcible Sodomy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault With an Object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Fondling	1	1	0	1	1	0	0	0	0	0	0	3	1	1	3
Sex Offenses - Non-forcible Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	1	0	0	0	0	0	0	0	0	1	0	0	2
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0
Burglary Total	25	2	4	2	2	2	0	0	0	0	0	0	25	2	4
Forcible Burglary	6	1	1	1	1	0	0	0	0	0	0	0	6	1	1
Non-Forcible Burglary	18	1	2	1	1	1	0	0	0	0	0	0	18	1	2
Attempted Burglary	1	0	1	0	0	1	0	0	0	0	0	0	1	0	1
Arson	1	1	0	0	0	0	0	0	0	0	1	0	1	2	0
Motor Vehicle Theft	0	0	1	0	0	0	0	0	0	0	1	0	0	1	1

Hate Crimes (by prejudices)															
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Number of Arrests/Referrals for Select Offenses

Offense Type	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Law Violations															
Arrest	32	16	39	28	13	4	0	0	0	3	2	3	35	18	42
Referral	292	270	281	290	267	278	0	0	0	3	4	3	295	274	284
Drug Law Violations															
Arrest	4	4	0	2	1	0	0	0	0	0	0	0	4	4	0
Referral	15	16	24	14	11	5	0	0	0	0	4	3	15	20	27
Weapons Law Violations															
Arrest	1	0	0	1	0	0	0	0	0	0	0	0	1	0	0
Referral	9	1	1	9	0	1	0	0	0	0	0	0	9	1	1

*Residential Facilities statistics are included in the On Campus category

**In 2008, three (3) sexual assaults occurred on or around property not owned or operated by The University of Scranton and were investigated by Scranton Police.

- Hate Crimes: The Crime Awareness & Campus Security Act require colleges to report hate crime incidents that involve murder, aggravated assault, forcible sex offenses, arson, manslaughter and simple assault.
- For fall of 2008, The University of Scranton enrolled 3959 (FTE) undergraduates and 984 (FTE) graduate students. There were 882 (FTE) members of faculty, staff and administration of the University. For fall of 2007, The University of Scranton enrolled 4,265 (FTE) undergraduates and 659 (FTE) graduate students. There were 981 (FTE) members of faculty, staff and administration of the University. For fall of 2006, The University of Scranton enrolled 4,172 (FTE) undergraduates and 631 (FTE) graduate students. There were 983 (FTE) members of faculty, staff and administration of the University.
- Individual category CRIME STATS may be calculated by comparing the individual category statistics to the combined full-time equivalent undergraduate and graduate student population and the full-time equivalent employees, which are 5,825 for 2008. Divide this figure into 100,000 and multiply the quotient by the individual category statistics to produce the crime rate per 100,000 persons in the category. To calculate CRIME RATES for 2006 and 2005 use the above formula and 5,905 for 2007 and 5,785 for 2006.
- City of Scranton crime statistics are available through City of Scranton police.
- The University compiles and publishes these statistics in compliance with the College and University Security Act of the Commonwealth of Pennsylvania and with the U.S. Student Right-to-Know and Campus Security Act of 1990.

The University of Scranton
 Department of Public Safety
 Statistical Report for On-Campus Incidents
 Calendar Years Listed Through December 31, 2008

	2006	2007	2008
Criminal Homicide	0	0	0
Manslaughter	0	0	0
Forcible Sex Offenses	4	3	0
Non-forcible Sex Offenses	0	0	0
Robbery	0	0	1
Aggravated Assault	0	2	0
Burglary	27	2	4
Arson	0	1	0
Motor Vehicle Theft	0	0	1
Hate Crimes*	0	0	0
Larceny-Theft	29	29	38
Vandalism	50	38	67
Disorderly Conduct	11	5	6
Harassment	12	16	20
Stalking	0	0	0

* Includes off-campus incidents adjacent to campus.

The federal Crime Awareness & Campus Security Act require that hate crime statistics be reported for those incidents that involve murder, aggravated assault, forcible sex offenses, arson, manslaughter and simple assault.

	2006	2007	2008
Liquor Law Violations:			
Arrest	32	16	39
Referral	292	270	281
Drug Law Violations:			
Arrest	4	4	0
Referral	15	16	24
Weapon Law Violations:			
Arrest	1	0	0
Referral	9	1	1

Federal law requires colleges to report all incidents of alcohol violation that occur on or near their campuses. These include incidents that are handled entirely through university judicial processes.

2. Persons under 21 years of age may attend functions where alcohol is served only with the written approval of the Vice President for Student Affairs or other appropriate Vice President. The approval is based on the nature of the event and the ability of the organizing group, department or division to provide suitable and effective control. No one under the age of 21 will be allowed to consume alcohol at these functions.

3. Non-alcoholic beverages and food items must be provided and must be as accessible as the alcoholic beverages. ARAMARK must cater all events where alcohol is served on campus.

4. Alcohol must be served by bartenders provided by ARAMARK or trained through the ARAMARK TIPS program. Hiring and training costs are the responsibility of the sponsoring division, department, club or organization, which must also provide individuals from its own membership to serve as checkers of identification and control agents to monitor behavior.

5. A University of Scranton identification card or a valid driver's license, or both, are proper identification to verify University status and age. Some events may require the use of a computer-generated list to verify age or University status.

6. The University Director of Public Safety will determine when Public Safety officers and Scranton Police Department personnel are necessary.

7. Alcohol will not be served to visibly intoxicated persons.

8. Advertising or promoting alcohol as a primary attraction of an event and the marketing of alcohol by beverage manufacturers or distributors or by clubs, organizations, departments or divisions of the University are prohibited.

9. Alcoholic beverages are not to be sold at any event held in a University facility not covered by a Pennsylvania liquor license. Under state law, charging admission, selling mugs, glasses, chits, tickets, etc. constitutes furnishing alcohol without a license and is illegal.

10. A division, department, club or organization that fails to follow these guidelines and procedures will lose its privilege to conduct social events for a period determined by the appropriate Vice President or his or her designate.

UNIVERSITY REGULATIONS REGARDING ILLEGAL DRUG USE

1. Students involved in the use or possession of a controlled substance will be referred to the Vice President for Student Affairs or his or her designate. They will face suspension or expulsion from the University unless there are significant extenuating circumstances. Students can be required to enroll and actively participate in a drug or alcohol counseling program or a rehabilitation program as a condition of continued enrollment. Similar regulations for University personnel are part of the Alcoholism and Psychoactive Substance Abuse Policy available in the Personnel Office.

2. Students involved in any way in the distribution or sale of any amount of controlled substances will face suspension from the University as a minimum sanction, even on a first offense.

3. The University reserves the right to evict a resident student from its residence halls for use or possession of a controlled substance at any time during the academic year.

4. These regulations are in addition to, not substitutes for, criminal sanctions provided for in municipal, state and federal statutes. When required by law, violations of those statutes will be reported to the appropriate law enforcement agencies.

SANCTIONS

Students found guilty by The University of Scranton Judicial System of violating this policy face penalties including fines, participation in community service work, residential or disciplinary probation, residential eviction, required residence in University-approved housing as a condition of continued enrollment, suspension or expulsion. In conjunction with other penalties, students may be required to participate in an alcohol and other drugs education course or chemical abuse evaluation.

A member of The University of Scranton community who assists a drug or alcohol impaired person by alerting University officials, Public Safety personnel, local or state police, and/or professional medical assistance will not be subject to formal University discipline for the occasion on which they give assistance. This refers to isolated incidents only and does not excuse or protect those who flagrantly or repeatedly violate this policy.

Those who receive medical attention in these circumstances due to abuse of alcohol or illegal drugs will be immune from University disciplinary action concerning abuse for an initial offense. They must, however, submit to a substance abuse evaluation and to any treatment (counseling, therapy, outpatient or in-patient care, etc.) the evaluation suggests. Failing to comply with the evaluation or treatment recommendations will result in full disciplinary action for the original violation.

University employees who violate these regulations will be handled by the appropriate supervisor or office. Non-students with no University affiliation will be referred to civil or criminal authorities.

ALCOHOL AND OTHER DRUG ABUSE PREVENTION PROGRAM

Research on the abuse of alcohol and the use of illegal drugs by college students indicates they pose a serious threat to the educational environment, which includes not only the campus but the immediate neighborhood and surrounding community as well. The efforts of the Drug and Alcohol Prevention Program at the University, therefore, are directed primarily toward educating students about the effects of drugs and alcohol and helping them learn to make wise choices.

Free and confidential alcohol and other drug evaluations and counseling are available from the University Counseling Center for students who feel their lives are being affected by their own or another's use of alcohol or other drugs. The Counseling Center provides the same service to those whose illegal or problematic use of alcohol and other drugs results in a referral from The University of Scranton disciplinary system. Referrals are made to a residential rehabilitation program or an intensive outpatient program if behavioral history, objective testing, and individual and family interviews indicate that a student needs more help than the Counseling Center can provide. Counseling is available to students who have successfully completed a rehabilitation program and wish to return.

POSSESSION AND USE OF WEAPONS POLICY:

Possession of firearms, air guns, paintball guns, explosive devices, martial arts paraphernalia, or any other type of weapon is forbidden anywhere on campus. Any of these items found in the possession of students or in campus residence halls will be confiscated.

SEXUAL OFFENSE POLICY:

The University of Scranton's complete Sexual Offense policy is included in The University of Scranton Student Handbook, and this handbook is distributed annually to all students, faculty, and staff. The University's Sexual Offense policy complies with all local, state, and federal laws regarding the reporting of sexual offenses. Victims, witnesses, and survivors of sexual offenses are encouraged to report all incidents to the Department of Public Safety. All reported sexual offenses that occur on campus are recorded by the Department of Public Safety for statistical purposes. If a student elects to use the University's Judicial Procedure, the Public Safety Department will be notified and, by law, they will inform the District Attorney's Office of the incident.

The University has a Sexual Assault Response Team (SART) that consists of students, staff and faculty who have been trained to support and assist any student who has experienced a sexual assault. A SART member can explain options regarding medical care, counseling, housing, academic concerns and how to file a report.

A student may ask a SART member to file an anonymous report. The anonymous report will not include the names of the student filing the report or the alleged offender. It will include the name of the SART member. The SART member will send all anonymous reports to the Public Safety Department. These reports will be sent by the Public Safety Department to the District's Attorney's Office as required by state law. Members of the University Counseling Center and Jesuit community are also provided with anonymous report forms.

A student may file a formal report with a SART member or Public Safety Officer. A formal report will include the names of the student filing the report and the alleged offender, if known. If the report is filed with a SART member, the SART member will send the report to the Public Safety Department. The Public Safety Department will notify the District Attorney's Office, by law. The Public Safety Department will also conduct an investigation of the incident.

The University of Scranton has included the following in its Sexual Offense policy: Sex offenses are illegal, unacceptable, and will not be tolerated; definitions of sex offenses; sex offense educational programming; procedures to be followed

by the victim of a sexual assault, stranger rape, or acquaintance rape; preserving evidence and making certain that the crime scene is not disturbed; to whom the alleged offense should be reported; notification to students of existing on and off campus counseling, mental health, or other student services of victims of sex offenses; notification to students that the University will change a victim's academic and living situations after an alleged sex offense and the options for these changes, if those changes are requested by the victim and are reasonably available; procedures for University disciplinary actions; a statement that the accuser and the accused are entitled to have an advisor present during a disciplinary proceeding; both the accuser and accused shall be informed of the outcome of any University disciplinary proceeding; and sanctions the University may impose following a final determination of the University disciplinary proceeding. Please refer to The University of Scranton Student Handbook for a complete listing of the University's Sexual Offense Policy.

The University of Scranton provides educational programming focused upon the issue and prevention of sexual assault. This programming includes, but is not limited to, targeting the following groups: Residence Life, Public Safety, and Judicial system personnel; faculty; prospective students participating in summer orientation; members of student organizations; off-campus/commuter students; freshman; and student athletes.

The programming attends to the following issues: A definition of what constitutes a sex offense, why such offenses happen, some of the myths involved, how alcohol and sex offenses are related, what to do if sexually assaulted, the nature of a rape exam, an explanation or clarification of the University Sex Offense Policy, the procedures for reporting an offense, how to file charges within the University Judicial system and/or with the Lackawanna County District Attorney's Office, and the community and campus resources which exist to assist the victim and accused.

SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION:

The Federal Campus Sex Crimes prevention Act, enacted on October 28, 2000, went into effect October 28, 2002. The law requires institutions of higher education to issue a

statement advising the campus community where law enforcement agency information provided by State concerning registered sex offender may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under state law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers services or is a student.

Members of the general public may request community notification flyers or information concerning sexually violent predators in Scranton by contacting the Scranton Police Department at (570) 348-4141 or the Pennsylvania State Police at (570) 963-3156. Notice concerning sexually violent predators is also available over the Internet at the Sexually Violent Predators Listing page of the Pennsylvania State Police website at <http://www.pameganslaw.state.pa.us/>

OFF-CAMPUS BEHAVIOR POLICY:

The University reserves the right to review student misconduct which occurs off campus when such behavior reflects upon the integrity of the University. Off-campus misconduct cases of this nature are investigated by the Executive Assistant to the Vice President for Student Affairs and/or the University Public Safety Department and subsequently reviewed within the University judicial system and/or local criminal/civil courts. In particular, students are reminded that it is a violation of University policy to sponsor a party in a non-University owned property which results in a neighborhood disturbance. A disturbance may involve activity at the actual site of the party (e.g., loud stereo or conversation levels) or activity on the part of the guests who are either arriving at or leaving the party (e.g., strewing the neighborhood with litter; making obscene or rude comments to neighborhood residents; fighting; generating noise disturbances).

PROVISIONS CHANGES:

The provisions of this booklet are not to be regarded as an irrevocable contract between the student and the University. The University reserves the right to change any provision or requirement at any time within the student's term of attendance. On several occasions in this document the term "campus" is used. This refers to any property owned, operated, rented or leased by The University of Scranton.

THE UNIVERSITY COMMUNITY'S RESPONSIBILITY:

The cooperation and involvement of all students, faculty, and staff in a campus safety program is absolutely necessary. Everyone must assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common sense precautions. For example, any student - male or female - may feel more comfortable using the University walking escort service when returning to residence halls late at night. Room doors should be locked at night and when the room is unoccupied. Valuable items such as stereos, cameras, and televisions should be marked with engraving instruments provided by the Public Safety Department at no charge. Bicycles should be registered with the Public Safety Department and secured with a lock when not in use. Students with cars should park them in a well-lighted area and keep them locked at all times. Valuables should not be left where they can be seen in the vehicle but should be locked in the trunk. Everyone should report to Public Safety any unusual incidents and suspicious-looking individuals whom they feel do not belong in their residence halls or on campus.

* Utilize Silent Witness on the University of Scranton webpage to confidentially report criminal activity, aid in the prevention or stop a crime in progress.

COMPLAINT RESOLUTION PROCEDURE:

Complaints pertaining to campus security information provided to applicants, students, and employees will be referred to Mr. Timothy A. Briggs, Interim Director of Public Safety, Parking and Public Safety Pavilion, The University of Scranton, Scranton, PA 18510-4584. Appeals of decisions from the Director of Public Safety may be made to:

Attorney General
Commonwealth of Pennsylvania
14th Fl. Strawberry Square
Harrisburg, PA 17120

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