

## UNIVERSITY SELF STUDY STEERING COMMITTEE

### Minutes

May 8, 2007

**Present:** Ms. Robyn Dickinson, Dr. Richard Klonoski, Ms. Constance McDonnell, Dr. John McInerney, Dr. Linda Ledford-Miller, Dr. Elizabeth Randol, Dr. David Rusak, Dr. Edward Scahill, Mr. Edward Steinmetz (Co-Chair), Ms. Bonnie Strohl, Ms. Valerie Taylor and Dr. Janice Voltzow (Co-Chair)

**Substitutes:** Ms. Mary Elizabeth Moylan (for Dr. Dona Carpenter)

**Recorder:** Ms. Valerie Taylor

#### 1.0 Approval of Minutes

The minutes from the April 24, 2007 meeting were approved with one correction. Under 2.0, paragraph 2, the sentence should read, *In the summary provided for Standard 1, the second paragraph needs to identify areas where we need to look at Mission.*

#### 2.0 Review and discussion of recommendations

Dr. Voltzow suggested to the committee members that they pair-up to discuss the recommendations for their standard(s). After about a 10-minute discussion, each member read aloud his or her top 3 recommendations. All recommendations are attached as Appendix I.

#### 3.0 Adjournment

The meeting was adjourned at 10:00a.m. **The next meeting will be held on Tuesday, May 22, 2007 at 11:30 a.m. in the Estate Planning Conference Room 302. A thank you lunch will be provided to the Steering Committee.**

cc: H. Baillie  
J. DeSanto