

UNIVERSITY SELF STUDY STEERING COMMITTEE
Minutes
May 17, 2006

Present: Dr. Dona Carpenter, Sr. Bernadette Duross, Dr. Richard Klonoski, Dr. Linda Ledford-Miller, Ms. Constance McDonnell, Dr. John McInerney, Dr. Elizabeth Randol, Dr. David Rusak, Ms. Bonnie Strohl, Ms. Valerie Taylor and Dr. Janice Voltzow (Co-Chair)

Recorder: Ms. Linda Scherer

1.0 Approval of Minutes from April 7th Meeting

The minutes from the April 7, 2006 meeting were approved as printed.

2.0 Fall Meeting Schedule

All fall meetings will be held from 8:30-9:30 a.m. in the Planning Conference Room 302 of the Estate Building on the following Tuesdays:

August 29,
September 12,
October 10,
November 14
and December 12, 2006.

3.0 Review and Discussion

3.1 Summary of final meeting with Michael Kiphart

Dr. Kiphart was complimentary and very impressed with the University. He believes we are “in very good shape” at this point. Dr. Voltzow expressed thanks to everyone for their help and participation in Dr. Kiphart’s visit on April 20, 2006.

“A sense of community, mentoring and Ignatian Spirituality” were among comments from students who attended their assigned session on April 20th. One graduate student mentioned how the learning here at the University influenced decisions in his daily life.

3.2 Membership of Working Groups

Dr. Voltzow distributed the working group lists. Working group lists for Standards 3, 8/9, 11/13, 12 and 7/14 all had either minor revisions and/or additions. Dr. Voltzow will make the necessary changes and distribute revised lists.

3.3 Progress on Revising Research Questions

Dr. Kiphart suggested Ignatian Education move forward as a higher priority and that some research questions be revised to be more evaluative and specific (rather than descriptive).

3.4 Ignatian Education Theme

Sr. Duross is meeting with Dr. Baillie this week concerning a few language changes (not content) to the Ignatian Education document. Sr. Duross will send the document to Dr. Voltzow within the next week.

4.0 Requests for Data or Assessment from PAIRO

Documents for the self study process are available and located in the evidence room (Room 303-Estate Building). According to Ms. Taylor, approximately one-half of the documents are available on the PAIRO webpage Ms. Taylor is currently preparing a spreadsheet with links to the documents that will be sent to Dr. Voltzow for posting on Blackboard. Dr. Ledford-Miller requested that whatever documents are available for posting to Blackboard be posted there in order to enable others to work from home on the self study project. She also requested that documents which should not be shared be marked "Confidential".

Ms. Taylor requested that any further requests for data or assessment be sent to her by the beginning of the summer so that they can be completed this fall.

5.0 Homework

5.1 Research Questions due May 24

Dr. Voltzow asked that all revisions to research questions be completed by May 24th in order that everything could be put together and looked at globally.

5.2 Names & Royal Numbers of Working Group Members

Dr. Voltzow requested that a list of names and royal identification numbers of all working group members be sent to her as soon as possible. She will have each group set up as an email working group to facilitate the communication process for all members.

6.0 Adjournment

The meeting was adjourned at 9:40 a.m. The next meeting will be held on **Tuesday, August 29, 2006 from 8:30-9:30 a.m. in the Planning Conference Room 302 of the Estate Building.**

cc: H. Baillie
J. DeSanto