

OFFICE OF RESEARCH SERVICES

CALL FOR PROPOSALS

TO: University of Scranton Full-time Faculty  
FROM: Maria Landis, Office of Research Services *ML*  
DATE: February 1, 2009  
SUBJECT: FACULTY INTERNAL RESEARCH FUNDING PROGRAM

The Faculty Research Committee invites you to submit a proposal for internal funding of scholarly research activities.

**DEADLINE: MONDAY, MARCH 9, 2009, 4:30 pm EST (NO EXCEPTIONS)**

We are asking you to *submit your proposal via e-mail* to [landism2@scranton.edu](mailto:landism2@scranton.edu). We also ask that you print out the cover sheet and send one signed copy via campus mail to St. Thomas Hall 466, attaching any essential appendix material that cannot be sent electronically.

➔ *You may request up to \$2,000 for an individual grant and \$3,000 for a collaborative grant!* ←

*The Guidelines, Instructions and Application were significantly revised. We hope that this provides greater clarity concerning the program and the review process. If your project will require more than one year to complete, you have the option to apply for a multiple year project under certain conditions - please read the guidelines carefully.*

<http://academic.scranton.edu/departments/ors/internalfunding.htm>

Click on (**MS WORD**) to download a Microsoft Word copy to your pc. For the budget form, you may submit the information requested in an alternative format if you wish. Please be sure, however, to fully itemize and explain your budget items.

You will be receiving this same letter as an e-mail message with the links so you can go right to the forms.

If you wish a copy of the forms via e-mail, contact me via e-mail or call ext. 6190. I will also be happy to assist you with any technical difficulties.