



## *Register with Career Services at CollegeCentral.com*

1. Go to [www.collegecentral.com/Scranton](http://www.collegecentral.com/Scranton)
2. Click on Students/Alumni icon
3. Click on Students link
4. Find the statement "New to the site? Click here to register" and click on the register link
5. At the Welcome screen
  - a. Enter the school name as University of Scranton
  - b. Enter an Access ID. Note: This is actually a UserID you create yourself
  - c. Enter a password
  - d. Enter the same password again
  - e. Click the Continue Registration button
6. Complete the rest of the registration form
7. You may upload your resume now or at any time in the future

Whenever you visit this site again, just enter University of Scranton, your Access ID (user id), and your password.