



# PREPARING FOR GRAD SCHOOL THE TIME TABLE

## PREPARING FOR GRADUATE SCHOOL TIMETABLE

### Junior Year, Fall and Spring

- *Research areas of interest, institutions, and programs by using directories and catalogs available in the Office of Career Services and the Weinberg Library*
- *Talk to advisors about application requirements*
- *Take the Kaplan's practice test in the fall to evaluate your skills in taking required admissions tests*
- *If applying to Med School, register for the April MCAT test*
- *Investigate national scholarships*
- *If appropriate, obtain letters of recommendation*

### Junior Year, Summer

- *Take required graduate admission test if offered*
- *Visit institutions of interest if possible*
- *Write draft of application essay*
- *Check on application deadlines and rolling admission policies. You may need to register for the national application, or data assembly service many programs use*
- *Research sources of financial aid and scholarships*

### Senior Year, Fall

- *Request official copies of your transcript for each application packet*
- *Request application materials*
- *Obtain letters of recommendation*
- *Take graduate admission test if you haven't already*
- *Send in completed applications even if deadlines do not occur until the spring*
- *Complete the Free Application for Student Financial Aid form (FAFSA) to apply for federally funded loans and scholarships*
- *Finalize application essay. Be sure to have it reviewed by a faculty member and/or career professional*
- *Take a mock interview at Career Services to prepare for your admissions interview*

### Senior Year, Spring

- *Check with all institutions before the deadline to make sure your file is complete*
- *Visit institutions that accept you*
- *Send deposit to institution of choice*
- *Notify other colleges and universities that accept you of your decision so that they may admit students on their waiting list*
- *Send thank-you notes to people who wrote your recommendation letters, informing them of your success*
- *Notify the Office of Career Services of your acceptance*

*FOR MORE INFORMATION ON THIS TOPIC, PLEASE VISIT THE OFFICE OF CAREER SERVICES, CISZEK HALL*

*Adapted from Peterson's Annual Guide to Graduate School, Book 1, Graduate and Professional Programs: An Overview 1998.*

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