

Minutes

Assessment Committee

Date: October 13, 2005

In Attendance: Paul Perhach, Brian Carpenter, Rose Sebastianelli,
Jerry Biberman

The KSOM Assessment Committee met on Oct. 13th in Brennan Hall 314 at 11:30a.m. Paul opened the meeting by stating the purpose of this meeting was to edit the draft of the Assessment Plan sent to everyone. One member was pleased with the tone of document as it clearly showed we have a long history in assessment. All members were very pleased with the plan. It was brought to the attention of the committee that at a recent AACSB Workshop that the University of Scranton was commended and used as a model by Katherine Martel for the KSOM Web site created for assessment and for the documents relating our Learning Goals to our mission.

Paul handed out copies of the KSOM Learning Goals and Objectives both Undergraduate and Graduate tying them to assessment environment and assessment method. He asked everyone present to give thought to these documents for future discussion.

Paul then showed the committee a "senior exit survey" the KSOM Advising Center is having seniors complete during senior advising sessions for Spring 2006 registration. Everyone present thought it was a very good idea and a good indirect measure for assessment. It was suggested to add in the future one more statement to the other 10 statements on the survey. "I have developed skills necessary for success in my professional field." Paul said he would share the results of the survey at its completion.

The committee then proceeded to edit the draft of the Assessment Plan.

INTRODUCTION:

Line 8: insert statement regarding tradition of assessment
Line 18: after AACSB add International (watch throughout document)
Lines 20 & 21: Omit
Line 22: Delete first 5 words. Start sentence Faculty playomit
semicolon add by

BACKGROUND

Line 48: insert semicolons instead of commas after and placement rates;
student satisfaction;
Line 50: delete Council replace with Committee (watch throughout
document)
Line 52: delete council twice add Committee twice: KSOM Assessment
Committee The committee
Line 53: The (delete Dean's Office) add KSOM

CHARACTERISTICS OF THE KSOM ASSESSMENT PLAN

Lines 84 & 85: Faculty will take the lead role..... move up above line 67
Lines 74: We will assess student performance..... move before line 71
Line 87: Rewrite and Rose to add
Line 91: Rewrite: The assessment plan will include appropriate feedback to
provide results of assessment to
Line 96: after the word objectives (add) under each particular goal

THE ASSESSMENT PROCESS

Line 99: Add sub heading Philosophy
Line 111: Reword
Line 135: change council to committee
Line 145: after AACSB add International
Line 196: after embedded questions; delete next three words (rubrics to evaluate)
(place hyphen) pre-post testing;
Line 197: delete ; etc
Line 205: after job replacement data, (add) and advisory .. delete comma etc
Line 212: Rewrite
Line 222: Spell out HEDS Higher Education Data Services
Line 236: delete faculty who (replace with) courses that
Line 272: delete newly created
Line 276: after AACSB add International
Line 286: After end of first sentence (insert new sentence) Results are being
stored in Web site.

Line 297 SUMMARY change title to FUTURE DIRECTIONS

Line 298: Omit or add more explicit first sentence

Line 302: delete hope to create replace with continue

APPENDICES

Appendices list: Appendix A Assessment Committee Charge

Appendix A School of Management Assessment Committee

Under Charge first sentence:

The SOM Assessment Committee

When assessment plan finalized it should go on Web Site, E-mail to faculty – invite comments.

The meeting adjourned at 1:00 p.m. The next Assessment Committee is scheduled to meet Thursday, November 10th at 11:30 a.m. in Brennan 314.

Respectfully Submitted By:
Mary Ellen Mrozek